



Kentucky Association for Healthcare Quality

Individual Achievement Award

Applying for Award

Thank you for your interest in applying for the Kentucky Association for Healthcare Quality Individual Achievement Award for 2022. All current active members of KAHQ are eligible to apply for this recognition award. All applications must be received by July 31, 2022, and the award winner will be recognized at the KAHQ Annual Education Conference on September 23, 2022. A complimentary conference registration will be provided to the award winner.

Please send the completed application or any questions to Amanda Miller (amanda.miller536@commonspirit.org). An applicant may only win the award one time within a three year time period.

Font

Use an Arial, Helvetica, Palatino Linotype, or Georgia typeface, a black font color, and a font size of 11 points or larger. (A Symbol font may be used to insert Greek letters or special characters; the font size requirement still applies.)

Type density, including characters and spaces, must be no more than 15 characters per inch. Type may be no more than six lines per inch.

Paper Size and Page Margins

Use standard paper size (8 ½" x 11). Use at least one-half inch margins (top, bottom, left, and right) for all pages. No information should appear in the margins.

Page Formatting

Since a number of reviewers will be reviewing applications as an electronic document and not a paper version, applicants are strongly encouraged to use only a standard, single-column format for the text. Avoid using a two-column format since it can cause difficulties when reviewing the document electronically.

Do not include any protected health information.

Members of the Executive Committee are ineligible for the award during their term of service.

Candidate's Biographical Sketch

Position Title:

Education:

Employment:

Start with the first position held following the baccalaureate and give a consecutive record to date.

Honors:

List academic and professional honors chronologically, including research grants and competitive fellowships awarded to the candidate.

Professional Societies and Public Advisory Committees

Identify professional societies and related organizations in which membership has been held within the last 10 years, giving dates.

Award Criteria:

Briefly describe why your experience and qualifications make you particularly well suited to receive the KAHQ Individual award for which you are applying.

The award is designed to be presented to a KAHQ member who has made contributions through professional, educational, organizational or community service. The award is for any type of service in the four categories, and is designed to recognize individuals whose accomplishments may otherwise go unnoticed.

Nominations for a Recognition Award will be reviewed by the Board of Directors on an annual basis. Data required for a nomination includes name, a brief description of why the individual is being nominated and contact information on the nominator. Nominations will be limited to 1000 words (approximately two page), and may be submitted by the individual or a colleague.