



**KENTUCKY ASSOCIATION
FOR HEALTHCARE QUALITY**

September 29, 2023 - Members Meeting Minutes

| <u>TOPIC</u> | <u>DISCUSSION</u> | <u>ACTION</u> |
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| Welcome | The meeting was called to order by David Smith at 12:25 PM ET. | |
| Attendance | For those present, see attendance list. | |
| Minutes | The minutes of the August 11, 2023 meeting were reviewed. | <ul style="list-style-type: none"> • August 11, 2023 members' meeting minutes approved. |
| Finance Report | <p>The Treasurer's Report for month ending 8/31/2023 was reviewed:</p> <p>As of June 2 - August 31, 2023, KAHQ brought in \$4,785.00 and expended \$1,231.60</p> <p>Ending Balance in June 1, 2023 \$28, 127.67</p> <p>Income</p> <ul style="list-style-type: none"> • Membership Dues • Membership Dues/Annual Registrations • Annual Conference Sponsors <p style="text-align: right;">\$ 4,785.00</p> <p style="text-align: right;">\$32,912.67</p> | <ul style="list-style-type: none"> • Received by members and approved. |

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| | <p>Expenses</p> <ul style="list-style-type: none"> • Web Site Fees • Bank Fees • NAHQ CE Fees • Annual Conference Expense <p style="text-align: right;"><u>1,231.60</u></p> <p>Ending Balance as of 8/31/23 \$31,681.07</p> | |
| Old Business | <ul style="list-style-type: none"> • State of the Organization <ul style="list-style-type: none"> ○ The new website has been working well. There are plans to add a “Members Only” page that would give members access to slide presentations from educational offerings, minutes, bylaws, etc. Web address is www.kahq.org. | |
| New Business | <ul style="list-style-type: none"> • Bylaws Revision <ul style="list-style-type: none"> ○ It has come to the attention of the Executive Team that the Bylaws are not consistent in naming the Executive Team, resulting in confusion. The Executive Team would also like to recommend revisions to officer positions due to credit card testing and other issues experienced over the last year. • Election of Officers <ul style="list-style-type: none"> ○ The offices of President-elect and Treasurer need to be filled. | <ul style="list-style-type: none"> ○ No action taken. Bylaw revisions will be drafted and sent out to the membership for discussion and approval. ○ Brittany Clemons was nominated for President-elect. No other nominations were received. David Smith opened the floor for additional nominations, with none received. Brittany Clemons was elected as President-elect by the membership. |

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| | <ul style="list-style-type: none"> • Next Members' Meeting <ul style="list-style-type: none"> ○ The next members' meeting will be Friday, December 8, 2023 from 9-10:30 am ET. The topic will be I-PASS. 1.0 contact hour of NAHQ-approved CPHQ CE credit will be offered. The meeting will be virtual. Information will be sent out via email. | <ul style="list-style-type: none"> ○ Michelle Decker was nominated for Treasurer. No other nominations were received. David Smith opened the floor for additional nominations, with none received. Michelle Decker was elected as Treasurer by the membership. |
| Adjournment | Meeting adjourned at 12:50 pm ET. | |

Minutes submitted by: **Brittany Clemons**